WALTHAM FOREST SAFER NEIGHBOURHOOD BOARD

APPLICATION FOR PROJECT FUNDING 2016/17 FROM LOW HALL FARM ALLOTMENTS, BRIDGE ROAD, E17 (PART OF WALTHAMSTOW TOWN'S ALLOTMENTS ASSOCIATION LTD)

QUESTIONS AND ANSWERS ABOUT OUR PROPOSAL

1 **Tell us about your group, and your position within it. Who will be responsible for achieving the project goals, and who will be accountable for the funding**
Answer:
Low Hall Farm is an allotment site based in Leabridge Ward, London Borough of Waltham Forest (part of Walthamstow Town's Allotments Association Ltd). I am currently secretary and joint treasurer and we also have a committee. The committee and a few other members of the site will be responsible for achieving the project goals. The secretary and the joint treasurer will be accountable for the funding.

2 What is the basis of your group's connection with the community you represent?
Answer:
Our allotment site has been in existence for 100 years and many of our allotment holders live within a few minutes' walk from the site. One of our allotment holders has been on the site since 1970. We have a thriving community, all ages and nationalities which mix well and enjoy each other's company. They also help each other.

3 Do you have a suitable bank account into which funding could be paid: - Answer - Yes.

4 Give us an outline of your project. What evidence is there of a need for the work you propose? What do you want to do? How exactly will this address the need you have identified?
Answer:
We are trying really hard to secure access to our site as much as possible and having new locks etc. would assist. There are over 200 allotments on the site most of which are worked by elderly residents, we do also have some young people. By changing the locks it would deter the youths etc. from breaking them and gaining entry. Currently youths and others are able to just knock the current lock as they are classed as 'standard' Break-ins on the site have been increasing over the last few years and the Safer Neighbourhood Police have been very supportive ie. Moving on the youths, taking the time to reassure the allotment holders, making suggestions on how things can be better secured. They also recently instigated a 48 hour Dispersal Order because of all the problems. They have advised that we should have a different type of lock. We have taken advice from a locksmith and he has recommended a particular type of lock which would make it very difficult to break for youths and others to gain access. They would be registered which would also mean that no-one would be able to get spare keys cut except for the secretary. The locks would have chains welded to them as well which would make it difficult to remove them.

5 Which of the three MOPAC stipulated objectives are you addressing? (Prevent crime, reduce crime, police/community engagement)
Answer: Prevent crime and reduce crime.

6 Does your project address any of the priorities the SNB had identified?
Answer:
It is hoped that by having new locks it would help to prevent youths committing crime on our allotments. Also, because of all the problems we are having the Safer Neighbourhood Police are actively involved in working with local youths to try and keep them away from crime.

7 The SNB will want to monitor progress: what observable or measurable achievements do you expect to be able to report to us as your project is underway? (These are sometimes referred to as "outputs"). How will you monitor your progress?
Answer:
We would hope that there would be a reduction in breaking of the locks and gaining access to carry out break-ins and misuse our meeting areas. We will keep a careful record of any problems which might occur.

8 The SNB will want to evaluate the overall benefit to the community achieved by your project (sometimes referred to as "outcomes"). What evidence might be helpful in making our evaluation? How will you gauge your success?
Answer:

Fewer break-ins, less damage to furniture, less problems with the locks.

9 What roles will there be in your team? Who will occupy those roles? Will you need to bring in new people to help you? If so, how will you recruit and select them?
Answer:
All members will be advised to check the locks when they come and go and report problems, if any. The secretary will be responsible for arranging any repairs, if any and in case any further welding is required we have a welder on site. We will not need any new people.

10 If you will be working with members of the community who are not part of your team (e.g. Interviewees, clients, "subjects" etc.) how will you identify suitable contacts?
Answer: We will not be working with anyone else.

11 What considerations need to be made regarding the safety of everyone involved?
Answer:
We will ensure that everyone is aware that they must not lend their key to anyone. Also, they will be advised not to let non allotment holders on site even though the person says that have a friend on the site. The person should telephone their friend for access if appropriate.

12 Please supply a breakdown of the anticipated costs to be met by the project funding.
Answer:

Breakdown:	5 Locks as specified by the locksmith (each lock will be the same barrel so only one key will be needed to open the locks	450.00
	Cost of chains to be fitted to the locks and fitted to the gates	75.00
	225 keys (we have some split allotments) (at the moment the Locksmith has given us a discount – each key would be £9.00) We would pay any difference if the locksmith altered this figure)	2025.00
		2550.00

13 Have you considered whether the work you plan to do might be considered to be the responsibility of some other body or agency? **Answer:** We are responsible for the work**.**

14 Have you considered whether you can offer a range of project "packages" in the event that the SNB was able to offer only a reduced level of funding? (If so, you may like to consider making multiple applications. Alternatively, you may like to respond to these questions indicating options where appropriate)
Answer: We would find funds from within our Branch if we receive only a portion**.**

15 Will your project depend on obtaining permission or approval from any other body? Answer: No.

16 Is any other funding body providing support to this or similar concurrent projects? Answer: No**.**

17 Can you give us a tentative timeline of the main stages of your project? Answer: Locks and keys would be purchased immediately and the change-over of keys would take place at the rent period – **October 2016**.

18 Is there anything else we need to know? Answer: The land which we use for the allotments is leased from Waltham Forest Council by Walthamstow Town's Allotments Association Ltd (Low Hall Farm is part of Walthamstow Town's Allotments Association Ltd.)

Sheennagh Joseph
Secretary
Low Hall Farm Allotments
4 May 2016